

CPS ADVISORY COUNCIL MEETING MINUTES

5/2026

Meeting date: June 18, 2026 9:00 a.m., room no. 136/U17

Individuals present: 27

1) Internal standards

The following internal standards, including annexes, have been issued and published on the official notice board (<https://uni.utb.cz/en/about-the-institute/official-board/>):

- UNI Director's Instruction PŘ/03/2026 – Recording and reporting the results of creative activity in the OBD database
- UNI Director's Guideline SŘ/03/2026 - Principles of the Return Grants Competition at the University Institute Funded by P JAC
- UNI Director's Guideline SŘ/04/2026 - Rules for the Process of Study in Degree Programmes Accredited on Behalf of Tomas Bata University in Zlín and Carried Out at the University Institute
- UNI Director's Guideline SŘ/05/2026 - Admission Procedure for Doctoral Programmes Accredited on Behalf of Tomas Bata University in Zlín and Carried Out at the University Institute
- UNI Director's Guideline SŘ/06/2026 - Directive of the University Institute Supplementing the Scholarship Regulations of Tomas Bata University in Zlín

2) GaP, OBD

The contact person within the administration of the GaP module has been designated Ing. Eva Glogerová, who will, in cooperation with the UNI/CPS Economic Department, update information on accepted and ongoing projects. We remind you of the obligation of the project proposer to enter the necessary information into GaP before submitting the Project proposer's Declaration of Honour when submitting the project proposal. A final version of the project application draft will now be required to be sent for the purposes of the CPS Economic Department to sedlackova@utb.cz. Scientific know-how may be excluded from the proposal.

3) Collective Agreement

On May 26, 2025, a new Collective Agreement was signed, valid until May 31, 2027. Changes:

- one extra day of home office for non-academic employees,
- increase in meal allowance by CZK 10,
- reward for work anniversary (for 10th anniversary, 20th anniversary)

4) Closure of canteens during the summer holiday

Individual canteens of the TBU will be closed during the summer holidays as follows:

- U4 + U13: 13. 07. 2026 – 14. 08. 2026
- U5 + U2: 13. 07. 2026 – 21. 08. 2026
- Restaurant Garni: without restrictions

The attendance officer will contact you regarding the possibility of meal vouchers.

5) Erasmus+

The selection procedures within the Erasmus+ program have been announced:

- Trips for students outside the EU and EEA (Asia, America, Africa) - deadline 31. 07. 2026
- Trips for academics outside the EU and EEA (Asia, America, Africa) - deadline 31. 07. 2026

For more information, please see the email.

6) New form for Requests for Business Travel Permission

The requests for business travel permission form was updated on the TBU website in the forms section on 15 June 2026. It also now includes a section for approving expenses related to business travel, which is located at the bottom of the form.

7) Walk

On 23 June 2026, the regular pre-holiday UNI/CPS walk will take place, this time with the destination at Restaurant U Komendů in Štípa. The group walk will start at 10:00 at the Zlín-Přiluky train stop. The route length is approximately 8 km. The deadline for registration via the file [Vycházka přihlašování.xlsx](#) is 18 June 2026.

Please send any questions and suggestions to sedlackova@utb.cz, or use the mailbox at office A410/U17.

Current calls can be found on the website: [Current Calls | TBU](#)

Current offer of trainings can be found on the website: <https://www.utb.cz/orlz/kurzy/nabidka/>

The next CPS Advisory Council meeting date:

September 3, 2026

Date:

June 18, 2026

Prepared by:

Ing. Klára Sedláčková

Verified by:

prof. Ing. Vladimír Sedlařík, Ph.D., m.p.