

## CPS ADVISORY COUNCIL MEETING MINUTES 6/2025

**Meeting date:** September 4, 2025 9:00 a.m., room no. 136/U17

**Individuals present:** 46

### 1) **Projects**

Submitted project proposals:

Horizon (2x), MEYS Inter Excellence (3x), TAČR – Environment for Life (2x), ERC (2x), Erasmus (1x)

#### **Current calls:**

- **TAČR Sigma:** Specific Objective 5 – Centers of Applied Research (deadline 4/9/2025) – limited number of applications for UTB, submitted by FT and FaME (circular economy)
- **TAČR Eurostars 3, Call 9** (deadline 4/9/2025)

Current calls can be found on the website: [Current Calls | TBU](#)

It is important to actively participate in the submission and implementation of projects – the aim is to secure external funding, which is also reflected in salary and personal bonuses.

### 2) **Occupational Health and Safety (OHS) and Fire Protection (FP)**

Mandatory OHS and FP training will take place on 10 September 2025 at 13:00 in room 136/U17.

The alternative date is 25 September 2025 at 9:00 in room 136/U17.

Attendance is mandatory (including full-time PhD students)!

An OHS and FP inspection was carried out at U17 – main points from the inspection:

- Storage of gas cylinders with flammable gases – to be addressed with Mr. Lepka, must be stored separately
- Logbook for gas vessels – mandatory
- Eye wash stations – must be checked at least once per week by a responsible person; the check should be done with the water valve closed, and water must be turned on again before using the laboratory (ideally, squeeze bottles with distilled water should also be available)

### 3) **Training within the POKROK Project**

As part of the OP JAK POKROK project: Support and Comprehensive Development of Education Quality at TBU in Zlín, training sessions will be held at UNI/CPS. On 4 September 2025, the training Aspects of Cultural Differences in the Educational Process will take place. See:

<https://cps.utb.cz/images/HRS4R/Pozvanka%20kolen%20projekt%20Pokrok%20final.pdf>

The number of participants in POKROK training is a monitoring indicator, therefore participation in this and upcoming sessions is highly encouraged.

### 4) **Collective Leave at UNI/CPS**

Mandatory leave due to operational reasons, in accordance with Director's instruction UNI PŘ/01/2025, will be from 22 December 2025 to 4 January 2026. Please finish experiments and switch off equipment as necessary before this period

### 5) **HR Award Site Visit**

On 22 September 2025, representatives of the European Commission will conduct an on-site visit regarding the HR Award – a prestigious recognition of research management quality, granted in 2019 through the OP VVV project Capacity Development for Research and Development at TBU in Zlín. The certificate is awarded by the European Commission to research institutions that provide a transparent working environment in line with the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers (HRS4R strategy).

More information and updates: <https://cps.utb.cz/hrs4r-hr-award/EN>

As part of the HR Award, for example, IS HAP, an ombudsman, and ORLZ were introduced.

### 6) **Continuous Professional Development**

ORLZ – Human Resources Development Department – fce-upscaling – staff training, offers training opportunities for UTB employees.

- In the past 5 years, only 33 people have taken part!
- Trainings are not mandatory, but many are available – it is important to follow the current offer at: <https://www.utb.cz/orlz/kurzy/nabidka/>

**7) European Researchers' Night**

The event will take place on 26 September 2025 at U17 and other TBU buildings.  
<https://www.nocvedcu.cz/>

**8) Amendment No. 2 to the Budget Rules**

On 17 June 2025, the proposal of Amendment No. 2 to the Budget Rules concerning Additional Salary was submitted to the Academic Senate. It will be discussed on 30 September 2025.

The document is available at: <https://www.utb.cz/univerzita/o-univerzite/struktura/organy/akademicky-senat/zapisy-ze-zasedani/>, under Minutes No. 9/2025 (314).

**P1 Presentation of CPS Advisory Council**

The next CPS Advisory Council meeting date:

October 2, 2025

Date:

September 4, 2025

Prepared by:

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Verified by:

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