

CPS ADVISORY COUNCIL MEETING MINUTES 2/2025

Meeting date: 12 February, 2025, 1 p.m., room 136/U17

Individuals present: 45

1) Elections to the Academic Senate

The elections to the Academic Senate of Tomas Bata University in Zlín for the 2025–2028 election period have been announced. The elections will take place from March 12, 2025, from 08:00 to March 14, 2025, until 16:00. More details can be found on the official board of Tomas Bata University in Zlín in the Rector's Decision No. RR/3/2025 - <https://www.utb.cz/en/university/official-board/internal-rules-and-regulations/rectors-decrees/>

2) Decision of the Director of CPS

The Decision of the Director of CPS RŘ/01/2025 The amount of the remuneration base within the incentive program for 2025 at the Centre for Polymer Systems has been issued. Remuneration for publications and contractual research will be paid in the February salary.

3) Scholarships will be paid to the winners of the IGA 2024 Student Science Conference.

4) Internal competition Support for international cooperation for year 2025

a) Support of international mobility of doctoral students at TBU

- Duration of 1 to 6 months, support of maximum 50 000 CZK per month of study stay, countries outside of Erasmus+ Programme, realization March 1 – December 31, 2025, number of applications submitted: 2

b) Support of long-term international mobility of TBU employees

- Duration of 1 to 6 months, support of maximum CZK 70,000 per month of stay (CZK 10,000 co-payment), realization March 1 – December 31, 2025, number of applications submitted: 2

c) Support of short-term international mobility of TBU employees

- Duration of 1 to 4 weeks, support of maximum 20 thousand CZK per week, and max. 20 thousand CZK for travel expenses, realization March 1 – December 6, 2025, number of applications submitted: 3

d) Support of incoming mobility of international academics, researchers and non-academic experts at TBU

- The minimum of 5 days, support of maximum 100 thousand CZK (10% co-payment), realization March 1 – December 6, 2025, number of applications submitted: 4

e) Support of establishment of joint degree programmes at TBU

5) OBD

R&D results are reported to grant providers through OBD and are registered in the national Register of Information on Results (RIV).

- Articles in journals and contributions to proceedings that are registered in WoS or Scopus - are created by the library, their addition and finalization are carried out at UNI/CPS
- Participation in conferences, seminars - processed by UNI/CPS according to documents from business trip accounts
- Applied results - patents, utility models, functional samples - processed by CTT

Other results that need to be reported due to project obligations should be sent to: fabianova@utb.cz. For example active online participation in conferences, seminars, organization of a workshop, professional lecture, etc.

Information that needs to be provided for the establishment of other results in OBD (preferably in English):

- Title
- Authors
- Abstract
- Keywords
- Financing method – project
- Field (so-called Detailed FORD) – downloadable e.g. here:
https://www.isvavai.cz/dokumenty/Ciselnik_oboru_Frascati_v20171207web.pdf

Deadline: by February 26, 2025

- 6) Due to administrative procedures, we recommend that purchases from external grants that have an annual budget be made no later than September 30, 2025.
- 7) The person responsible for hazardous waste management for building U17 is Ing. Veronika Stanková. Email: vstankova@utb.cz
- 8) If any personal protective equipment is missing or your personal protective equipment is in unsatisfactory condition, please send this information to sedlackova@utb.cz

The next CPS Advisory Council meeting date:	05-02-2025
Date of the minutes:	12-02-2025
Prepared by:	Ing. Klára Sedláčková
Verified by:	prof. Ing. Vladimír Sedlařík, Ph.D., m.p.