

CPS ADVISORY COUNCIL MEETING MINUTES 4/2025

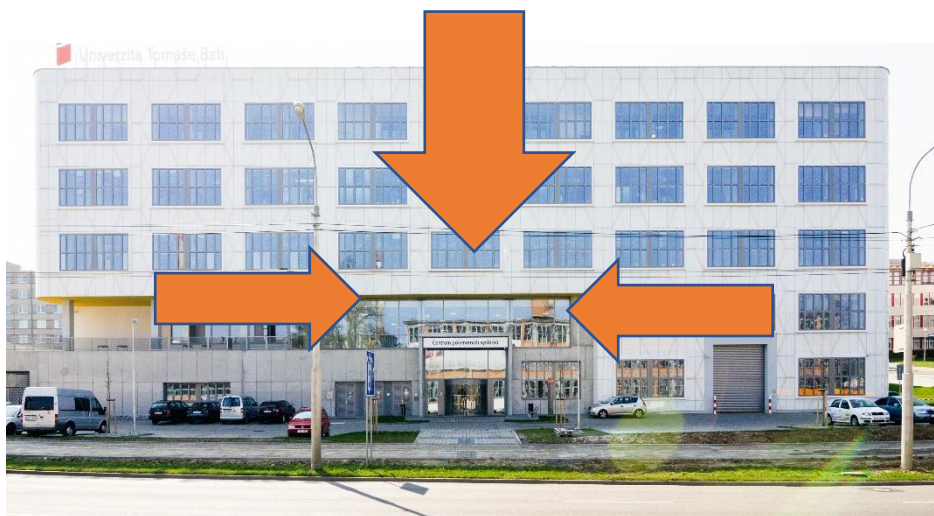
Meeting date: April 25, 2025 9:00 a.m., room136/U17

Individuals present: 41

1) Fire Drill

On April 22, 2025, a fire drill took place.

Please be reminded that the main staircase is not an emergency exit. The side staircase must be used. The assembly point is located in the lower parking lot. The fire patrol must report the status of the respective floor of the building to the fire patrol commander.



2) Přístrojové deníky Instrument Logs

We remind you to comply with the requirement to record entries in the instrument logs. In case of any damage, it must be immediately reported to the responsible person, or via email to sedlackova@utb.cz, so that corrective actions can be taken promptly.

3) Business Trips

We remind you to strictly follow the procedures when organizing business trips. A business trip must be approved in advance by the relevant persons (supervisor, financial officer, and budget manager). Before booking accommodation or flights, the requirements for purchasing from public funds in accordance with internal regulations must be resolved.

4) Reader Replacement

Work has begun at the U17 building on replacing the electronic card entry system equipment. All card readers, including accessories, will be replaced gradually. The work will primarily take place in hallways and installation shafts. The installations will take several weeks.

5) Update of Wage Regulations

An update of the UTB Wage Regulations is currently being processed. This update will include an increase in base salary components and the systematization of positions for administrative staff (THP). It is expected that the draft proposal will be presented to the university leadership by May 31, 2025, with the changes likely taking effect on September 1, 2025, or October 1, 2025. Due to the complexity of the proposal, the implementation date may be postponed.

6) Inspection of the OP JAK RADOST Project

On Tuesday, April 29, 2025, an inspection will take place at the site by the grant provider regarding the equipment purchased as part of the OP JAK RADOST project.

7) Email Access After Employment or Study Termination

SR/5/2025 stipulates that upon termination of an employment relationship, email access will automatically be blocked the following day, and after 60 days, the email account will be deactivated. This also applies to students who interrupt their studies.

8) Summer School as Part of the TwinVECTOR Project

From September 15–19, 2025, a summer school will be held at UNI/CPS as part of the TwinVECTOR project, titled "From Theory to Practice: Market-Driven Battery Energy Storage System Operation," with instructors from project partners at AIT Austrian Institute of Technology.

9) Collaboration with Czech Television

Czech Television will produce a series of short popular-science documentaries about prestigious and interesting European projects conducted at research centers in the Czech Republic. Project leaders involved in such projects may contact Mgr. Svěráková for dissemination of project results.

10) Employee Benefits

The employee benefits now include the board game "Don't Forget Your Feet", which can be purchased with a 30% discount <https://www.utb.cz/sleva-na-hru-nezapomen-na-nohy/>.

11) Lectures

We would like to invite you to the lectures , which will take place on Tuesday, April 29, 2025:

- 10:00 Rubber and Metals in Environment: Turning Challenges into Potentials, presented by Dr. Delia B. Senoro, Assistant Vice President and Head Office of International Linkages, Relations, and Development Cooperation at Mapúa University
- 10:30 Polymer Research in Transition: Current Capabilities and Future Directions for Strategic Collaboration, presented by Dr. Kristopher Ray Pamintuan, Dean of the School of Chemical, Biological, Materials Engineering and Science at Mapúa University

12) OP TAK

Preparation for the OP TAK ITI Inter-Sectoral Cooperation (Activity A, collaboration with companies, similar to innovation vouchers) is underway.

13) Current Calls

We remind you to participate in the Innovation Vouchers call.

You can find current calls on the website: [Aktuální výzvy | UTB](#)

The next CPS Advisory Council meeting date:

Date:

Prepared by:

Verified by:

will be specified

April 25, 2025

Ing. Klára Sedláčková

prof. Ing. Vladimír Sedlařík, Ph.D., m.p.