

CPS ADVISORY COUNCIL MEETING MINUTES 5/2025

Meeting date: June 16, 2025 9:00 a.m., room136/U17

Individuals present: 38

1) UNI Representation in the Academic Senat

At the TBU Academic Senate meeting held on May 27, 2025, the Rules of Procedure of the TBU Academic Senate were presented. The number of members in the Economic Committee of the Academic Senate has been increased to a maximum of 13, opening the possibility for UNI representation in this committee.

2) Salary Regulation

A rector's methodological directive is currently being discussed regarding the increase of monthly salaries for TBU employees. The originally intended amendment to the TBU Salary Regulation, which includes an increase in salary tariff components and a systematization of administrative staff positions, will become valid from January 1, 2026, upon registration with the MEYS. However, the directive plans to pay the salary increase from July 1, 2025, in the form of a 14th salary (to be paid in the November 2025 payroll), in addition to regular bonuses.

3) Collective Agreement

A new Collective Agreement was signed on May 29, 2025. Among the changes is the classification of Saturday work as overtime instead of compensatory time off during the week, which also affects meal allowances. The agreement is available online:

<https://www.utb.cz/en/university/official-board/miscellaneous/collective-agreement/>

4) Catering Facility Closures

U2 Buffet: July 16 – August 22, 2025

U4 Canteen: July 14 – August 15, 2025

U5 Canteen: July 14 – August 22, 2025

U13 Restaurant: July 14 – August 15, 2025

Garni: Operation not interrupted, but meal vouchers are not accepted

5) Access System Upgrade

As part of the upgrade to the access control system, access rights will be transferred to a new system. Temporary access loss may occur for non-core staff (e.g., UNI, CPS employees), including access to CPS premises and the parking area (e.g., interns or staff from other faculties). In such cases, please contact the IT administrator of the relevant unit (CPS), who will restore access. The new system enables access restoration within a few minutes, but no later than 60 minutes. Note: A construction container will be placed at the back of the lower parking lot until the end of the year.

6) GaP – Grant and Project System

All project proposals must be entered into the GaP system. If a project is approved, allocated funding must also be recorded. In case of any questions, please contact Ing. Josefíková or Ing. Vymazalová.

7) Business Trips

To streamline the business trip process, please fill in, print, sign, and submit the business trip request form. The place, date, and purpose of the trip must be specified. The form is available (after login) at:

<https://www.utb.cz/en/employee/forms/financial/>

TBU cars can be used for business trips (for externally funded projects, this cost is not travel expense but overhead). More details will be sent via email.

8) Lecture Invitation

You are cordially invited to a lecture titled “Green Routes of Vulcanization of Synthetic Rubber: A Step towards Sustainability” to be held on Monday, June 23, 2025, at 11:00 AM in room A508/U17 presented by Prof. Kinsuk Naskar

<https://www.iitkgp.ac.in/departement/RT/faculty/rt-knaskar>.

9) Pre-Holiday Walk

The traditional pre-holiday walk will take place on Tuesday, June 17, 2025. Meeting point is at 10:00 AM at the CPS building.

10) Current Calls for Proposals

- TAČR Sigma Bilateral Cooperation – collaboration with France, Korea, Saxony, Israel, Taiwan – deadline: July 9, 2025
- TAČR Sigma: From Research to Business – deadline: July 30, 2025
- TAČR Environment for Life 2 – deadline: July 23, 2025
- MEYS Inter-Excellence USA – deadline: July 9, 2025

More calls can be found on the website: [Current Calls | UTB](#)

The next CPS Advisory Council meeting date:

will be specified

Date:

June 16, 2025

Prepared by:

Ing. Klára Sedláčková

Verified by:

prof. Ing. Vladimír Sedlařík, Ph.D., m.p.