

CPS ADVISORY COUNCIL MEETING MINUTES 8/2024

Meeting date: 5 September 2024, 9 a.m., room 136/U17

Individuals present: 74

1. On 03 September 2024, the TBU Rector appointed prof. Ing. Michal Sedláček, Ph.D., the director of the University Institute.
2. On 20 August 2024, there was a screening visit at the CPS in terms of HSE and FS. In this context, please note that hazardous waste needs to be addressed on an ongoing basis; in addition, if food packaging is used to store chemicals, the packaging must be modified so that it no longer gives the impression of being food packaging.
3. On 12 September 2024 (9 a.m.) there will be a compulsory HSE and FS training in room 136/U17. After the training is completed, a prevention fire watch training will take place. In the event of non-attendance, an alternative date will be available – 18 September 2024 at 1 p.m., room A508/U17. Please use the first date in the first instance
4. As electricity consumption has increased at CPS, please be consistent in turning off your computer as well as the system indicating your lab presence when you are finished.
5. At the request of the Fire Safety Department, the CPS building will undergo a ‘total stop’ – a complete disconnection of electricity – before the Christmas season. Further information will be circulated via email in good time ahead.
6. The Refectory has discontinued the option of dispensing food in your own lunch boxes/containers. You can now purchase a lunch box in the Refectory or use disposable packaging.
7. HAP IS evaluation schedule (CPS)
8 Aug to 3 Sep 2024: Employee evaluation module opens
4 to 6 Sep 2024: Employee evaluation check
From 11 Sep onwards: Evaluation stage 1, supervisors and employees, followed by face-to-face interviews with the CPS Director.
8. Proposals can be submitted by 23 October 2024 as part of the TACR 2 Théta 2 call.
9. Project proposals submitted:
TACR Trend – Prof. Sedláček, Dr. Dostálková

The next CPS Advisory Council meeting date:

03–10–2024

Date of the minutes:

05–09–2024

Prepared by:

Ing. Klára Sedláčková

Verified by:

prof. Ing. Vladimír Sedlařík, Ph.D., m.p.