

## CPS ADVISORY COUNCIL 1/2024 MEETING MINUTES

**Date:** 8 February 2024, 9 a.m., room 136/U17

**Individuals present:** 55

1. On 24 Jan 2024, a meeting took place of UNI-affiliated academic staff and students of doctoral programmes underway at UNI.  
A total of 64 members (31 academicians and 33 students) attended the meeting. Of these, 28 academicians and 26 students expressed their consent to the objective as follows:  
*“UNI-affiliated members of academic staff and students request direct and equal representation in the TBU’s AS. The request was discussed and approved at the UNI Academics meeting on 24 January 2024. The request is based on the desire of the UNI’s academic community to participate directly in the work for the benefit of the TBU under the Higher Education Act.”*  
From 1 to 15 February 2024, it is possible to nominate a candidate for a UNI-affiliated representative in the election of representatives of academic staff and students with full powers to act. The elections are to take place on 27 February 2024.
2. The results of the competition to support international cooperation have been announced. All applications submitted were accepted:
  - a) Doctoral students – Ing. Hanušová, Ing. Hrbáček
  - b) Outgoing employees – Dr. Skopalová
  - c) Incoming individuals – Dr. Cheng, Dr. Nguyen
  - d) Joint degree programme – Doc. Sába
  - e) Summer school: Doc. StočekThere was an opportunity to apply for a short-term outgoing stay until 29 January 2024; 3 applications were submitted.
3. On 5 February 2024, an OSH & FS inspection was carried out in the CPS laboratories (P1). Deficiencies involved were basically related to the storage and labelling of chemicals. It is prohibited to store chemicals in food packaging. Responsible persons have been notified and will ensure remedy.
4. Please note the change in documenting the DMP when submitting a project – now, according to the Safe Research Data Management (P2) guideline, the DMP needs to be completed online (P3) and then uploaded to GAP. The affidavit template will be available in the same application shortly. In the meantime, it must be submitted as a hard copy.
5. JAC OP project proposals are being finalised under the Long-term Intersectoral Cooperation.
6. Information on the JAC OP’s key activities KA2 and KA3 – implementation of Green Deal principles in running degree programmes needs to be supplied.  
Action: Prof. Sedlařík, Prof. Kuřitka
7. The final version of the Internal Evaluation Report for defending the HR Award (P4) is ready and can be uploaded into the system and sent to the European Commission. Subsequently, there will be a site visit in May.  
New objectives have been defined for the next Action Plan period:
  - N5 Implement a transparent employee rating system
  - N6 Create a strategy for the effective development and sustainability of the UNI/CPS’ infrastructure for the needs of modern society

- N7 Promote the development of professional competencies of staff ensuring the completion and development of University-wide degree programmes
  - N8 Equal representation of UNI academic staff within the TBU's Academic Senate
  - N9 Develop a system of vertical communication at UNI/CPS
8. By 28 Feb 2024, a final RP project report has to be entered into the IGA Module. The form to be filled in was emailed to the supervisors; the indicated maximum scope of 2 pages is meant for the text (the list of results will probably be longer).
9. A new CPS' logo and applicable materials have been created. The input data will be sent out via email.
10. Announcement of development projects and publication of tender documents is expected to take place within the next week.
11. A call has been published within TACR's Sigma programme:  
<https://www.tacr.cz/soutez/program-sigma/sedma-verejna-soutez-dilci-cil-2-zacinajici-vyzkumnici-vyzkumnice/>.
12. Questions:
- CPS affiliation – within the Czech Republic it is important to remember that affiliation affects budget allocation.
  - Gender aspects in R&D were discussed.
  - Lifetime Achievement Award – two criteria are considered:
    1. Age (life anniversary of 50 years etc.)
    2. Added value for CPSThe monetary reward does not automatically vest only if the first criterion is met.
  - Gender pay issues were discussed.
  - Financial rewards for projects accepted – rewards go to team members who have prepared the project application and have been awarded a grant, with a project start date being 1 Jan 2024 or later.
  - Change in individual extra pay from DKRVO if an external grant is won: the financial impact on the change in individual extra pay was defined at the meeting on 24 Jan 2024. A transparent rating system is expected to be introduced from 1 April 2024 onwards, under which individual extra pay will be redefined.
  - Research direction supervisors are informed annually of individual extra pay for the members of the research team as part of the employee rating process.

The next meeting date:

7 March 2024

Date prepared:

8 February 2024

Prepared by:

Ing. Klára Sedláčková

Verified by:

prof. Ing. Vladimír Sedlařík, Ph.D., m.p.