

## CPS ADVISORY COUNCIL MEETING MINUTES 3/2026

**Meeting date:** April 09, 2026 9:00 a.m., room no. 136/U17

**Individuals present:** 24

### 1) Update of the TBU Salary Regulation

PR/01/ As of April 1, 2026, a new Internal Salary Regulation of TBU has come into force, introducing an increase in salary tariff components and a new job classification, particularly for administrative and technical staff, to ensure equal pay for equal work across TBU.

In connection with the adjustment of the tariff component of salaries, Directive RŘ/01/2026 has been issued, regulating the “Coefficient values for determining personal bonuses of academic and research staff in 2026 (effective from April 1, 2026).”

Any change in personal bonuses must now be justified in writing, and this justification becomes part of the salary documentation.

Compensation for the increase in tariff salary components for individual categories, in accordance with the proposal of the Internal Salary Regulation of TBU for the first three months of 2026, will be implemented in the form of a 13th salary.

### 2) Excursions, Internships, and Student Placements

All planned internships, placements, excursions, and movement of persons other than TBU students or employees must be reported in advance to [sedlackova@utb.cz](mailto:sedlackova@utb.cz).

If a student from outside TBU is to be present in the CPS building for an internship or placement, all formal requirements must be arranged sufficiently in advance (at least 2 weeks prior to the start).

If a student is on placement at another part of TBU, it is necessary to verify the contractual arrangements.

### 3) Business Trips

All business trips funded by projects must demonstrably relate to a specific project. A reporting form for business trips has been created, and a completed template must be submitted for each trip.

### 4) Internal Competition – Support for International Cooperation (funded):

c) Support for short-term international mobility of UTB employees – 3

d) Support for visits of foreign academic and research staff or industry experts – 5

### 5) Submitted Project Proposals

- GAČR STANDARD – 18 (8x Nano, 6x Energo (1 co-investigator), 2x Bio, 1 Enviro, 1x Polymers)
- GAČR LEAD – 3 (2x Polymers, 1x Bio)
- GAČR RETURNS – 1 (1x Energo)

From next year, GAČR will fully transition to the new grant system GRITA. Ing. Alena Vymazalová has been appointed as the authorized representative for this system at UNI/CPS.

### 6) Relocation of Fume Hood Exhausts

On April 10, 2026, work will begin on Phase I of relocating fume hood exhausts on the roof of building U17. During this phase, fume hoods in L321, L322, L323 (hoods A and B) will be out of operation.

Additionally, the shared exhaust from safety cabinets under the fume hoods throughout the 3rd floor will be non-functional. Completion of Phase I is expected by April 17, 2026.

Phase II is planned for April 17–24, 2026. During this period, fume hoods L323C, L324, L325, L326, L327, ventilation of the chemical storage room 070, and emergency ventilation from L449 will be out of operation. Responsible persons for individual laboratories will be informed in advance.

### 7) First Aid Kits

First aid kits in building U17 have been restocked. If you use any items (e.g., plasters, disinfectant), please visit office A410 for replenishment or send an email to [sedlackova@utb.cz](mailto:sedlackova@utb.cz).

## 8) Events

On April 23, 2026, at 1:00 p.m., a design workshop on waste utilization will take place. If interested, please contact prof. Sedlařík.

### Schedule of events:

Date	Action
<b>15. 04. 2026 10:00</b>	Lecture Velkoobjemová plazmová dekontaminační technika pro odstraňování mikropolutantů, eliminaci sinic a dalších biologických kontaminantů v praxi (A508/U17) CZ
<b>15. 04. 2026 13:00</b>	Lecture The Sticky, the Tough and the Bioprintable: Hydrogels in Action(136/U17) EN
<b>15. 04. 2026 13:00</b>	Lecture Jak se nebát propagovat vědu a sám sebe: praktický návod (Knihovna UTB) CZ
<b>16. 04. 2026 9:00</b>	Lecture Synergy of Rheology and Dielectric Spectroscopy on Revealing the Structural and Dynamical Properties of Soft Matter (A508/U17) EN
<b>22. 04. 2026</b>	Earth Day at TBU
<b>22. – 23. 04. 2026</b>	Plastko CZ
<b>24. 04. 2026</b>	Doctoral graduations, introduction of new associate professors and professors
<b>28. 04. 2026 11:00</b>	Webinar O výjezdech/příjezdech s programem CEEPUS CZ
<b>29. 04. 2026 10:00</b>	Webinar Jak zapojit vysokou školu do programu CEEPUS CZ
<b>04.-06. 06. 2026</b>	Veletrh vědy CZ

Please send any questions and suggestions to [sedlackova@utb.cz](mailto:sedlackova@utb.cz), or use the mailbox at office A410/U17.

Current calls can be found on the website: [Current Calls | TBU](#)

Current offer of trainings can be found on the website: <https://www.utb.cz/orlz/kurzy/nabidka/>

The next CPS Advisory Council meeting date:

May 7, 2026

Date:

April 9, 2026

Prepared by:

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Verified by:

prof. Ing. Vladimír Sedlařík, Ph.D., m.p.